

**INTERAGENCY COORDINATING COUNCIL
COMMITTEE MEETING MINUTES**

COMMITTEE: Family Support Services Committee

RECORDER: Stephanie Myers **DATE** July 25, 2002

COMMITTEE MEMBERS

PRESENT: Tony Anderson, George Chance (Co-Chair), Doug Cleveland, Terry Colborn, Laurie Jordan, Nina LaVine, Kate Warren

STAFF: Stephanie Myers

DDS LIAISON: Debby Reath

CDE LIAISON: Mary Smithberger

ABSENT: Tony Anderson, Juno Duenas, Barb Helfing, Jan Kearns, Beverly Morgan Sandoz, Patty Moore (Co- Chair), Kay Ryan, Sherry Torok

GUESTS: Caroline Sambiano, Letha Sellers, Megan Daugherty, Linda Brault, Marilyn Lawrence, Susan Graham, Tammy Burns, Linda Celh, Sharon Rea Zone, Meryl Levine, Dawn Paxson, Lara Jolin, Catherine Curtis, Ellen Broms, Kimberley Brownlee, Jessica Can, Patsy Hampton, Al Millan

SUMMARY OF IMPORTANT POINTS AND ACTIONS CONSIDERED

I. Introduction and Opening Comments:

George Chance (Co-Chair) welcomed everyone and started introductions. All members and guests introduced themselves. George thanked everyone for attending and for their continued input and support of the committee.

II. Agenda Review:

The agenda was reviewed and no additional items were added. The agenda was changed in the interest of time and for consideration of the special presentation by the Easter Seals Early Start Development Services representatives. Mary Smithberger shared that she is continuing to work on the analysis of the California recommendations related to the inclusion of children with disabilities and other special needs in child care. This analysis will identify the major recommendations from the ICC Position Statement on Child Care, Barriers to Inclusive Child Care, Investments to Create Positive Outcomes, School Readiness Working

Group and Access to Child Care for Children with Disabilities and Other Special Needs. Presentation and discussion of the analysis will be tabled until September 2002. Mary Smithberger plans to meet with the developers of the reports/findings research before publicizing the analyses of the studies.

III. Review and Approval of Minutes:

The minutes were approved with the following changes:

- a. Debby Reath asked to strike from the minutes on page 156: "Debby Reath, DDS offered to provide input from DDS."
- b. Mary Smithberger asked for the minutes to reflect a corrected statement on page 156 the action should read: (1) **ACTION:** Mary Smithberger will mail a copy of Bridges to Kay Ryan for the upcoming (TOK) Symposia.
- c. For clarification on page 158 of the minutes the "industries" referenced discussed as addressing child care issues" was the "Employer Supported Child Care" industries.

IV. Special Presentation by Easter Seals Early Start Developmental Services (ESDS)

Terry Colborn from Easter Seals began the presentation with background information. The ESDS program has been in business approximately 2 years. It has grown from 3 staff to 22 staff. Last year alone 7,600 hours of service were recorded. 140 children are currently being served by a program budget of \$500,000+. The multi-disciplinary team serves a 13 County region, meeting once per week to discuss cases. All therapists have access to an 800 telephone line that families can call for assistance during business hours. It is also equipped with a 24-hour voice mail.

For more information contact:
Easter Seals Superior California
Terry Colborn
3205 Hurley Way
Sacramento, CA 95864
terryc@easterseals-superiorca.org
www.easter-seals.org

V. Committee Tasks and Activities:

A. Review and prioritize activities of the FSSC (T-Grid)

The T-Grid Committee workplan was discussed. It was agreed that the T-Grid requires review and updating. Stephanie Myers will e-mail out the current T-Grid to FSSC committee members to review. The Committee agreed to bring their recommended changes to the T-Grid for discussion at the September ICC meeting in San Diego.

B. Early Start Central Directory of Early Intervention Resources 2002:

In an effort to support all children and families served under the Early Start System, the *Central Directory*, produced by DDS, Part C lead agency, needs to expand to include additional resources of interagency collaboration agencies (i.e. County Children and Families First Commissions, Local Planning Councils, etc.). Expanding the listing will assist communities in building enhanced capacity to meet the needs of children and families of the Early Start program. It was noted that this recommendation would support the regulatory requirements for Child Find and services in Natural Environments. The FSSC detailed some of the supporting reasons for the Central Directory to include the additional resources:

- Linking all the County sites for agency collaboration.
- Given current budget reductions, the Central Directory can serve to inform communities of additional resources involved in serving Early Start children and families.
- There is a compelling need for a document that provides a comprehensive listing of services that touch kids and families.
- If all the information could be compiled by November 2002 for the *Transfer of Knowledge* Symposium, it would be very helpful.

C. Transfer of Knowledge (TOK) Symposium Planning/Update

George Chance invited Sharon Rea Zone to share with the FSSC members and guests an update on planning for the *Transfer of Knowledge* Symposium scheduled for November 2002. Sharon stated that suggestions and comments are welcomed and can be addressed to her at CDPAC. She noted this symposium will target the decision makers of the County/Community teams rather than program level personnel.

The following information was shared:

The *Transfer of Knowledge* Symposium will be held on November 15, 2002 at the Doubletree Inn in Sacramento from 8:30 a.m. – 3:30 p.m. The TOK development Work Plan Outline (see attached) was distributed. It was pointed out the critical next step is the securing of presenters and finalization of the day's agenda. CDPAC has been discussing the option of follow up through technical assistance from the California Children and Families Commission.

For further information or to volunteer, Sharon ReaZone can be contacted at: sreazone@cdpac.ca.gov
(916) 654-5172

VI. Other discussion items: Family Satisfaction Survey

The FSSC took a more in-depth look at the Family Satisfaction Survey from the perspective of its role in improving systems in California. The categories of discussion are presented here as: 1. general questions asked and, 2. comments that were made regarding the Satisfaction Survey.

General Questions from the FSSC regarding the Family Satisfaction Survey:

- Is “family satisfaction” the most useful thing to measure? What can we learn from the survey and for what purpose?
- How does DDS plan to use the information from the survey?
- How does DDS anticipate the regional centers will use the information from the survey?
- Is the survey going to be used for program improvements? Are those improvements identified within the survey document itself?
- Is the Family Satisfaction Survey and the ICC Monitoring Review tool going to be available on the DDS web site?
- As the FSSC, what do we want to recommend regarding the Survey results? What can we do with the Satisfaction Survey?
- Should the FSSC assist the QAPPS Committee with further review of the survey results in terms of the family focus piece?
- Has there been a survey of this magnitude done before? Are there plans to do this type of survey on a regular basis?
- Is there anything in the survey that tracked outcomes of Early Start services?
- Was this survey developed to assist in finding out new detail about California or is it telling us what we already know in terms of the problems and gaps in services for the 0– 3 population?
- What are the next steps now that the survey is finished?
- Do we want to suggest that possible next steps maybe include conducting family focus groups?

- How does DDS, Part C Lead Agency, plan to use the information

General Comments from the FSSC regarding the Satisfaction Survey:

- If future surveys are planned, the Family Support Services Committee would like to assist in generating questions, and in review of analysis and assist in analysis.
- As a total early intervention system in California, we should be looking at improvement. How are the results of this survey going to help us look at improving systems in California?
- The survey addressed “satisfaction” not quality services.
- Family satisfaction is one thing to look at but not the only thing.
- It would be helpful if the Satisfaction Survey had an Introduction and/or Executive Summary.
- A Quality Improvement plan should be a follow-up to the survey document.
- It was noted that the Satisfaction Survey and the Monitoring Review Process might be considered for use at the *Transfer of Knowledge* Symposium in November.

**VI. Other: Deferred items from July FSSC Meeting
T-Grid changes, additions, deletions**

VII. Meeting Adjourned at 4:50 p.m.

**INTERAGENCY COORDINATING COUNCIL
FAMILY SUPPORT SERVICES COMMITTEE**

AGENDA FOR JULY 26, 2002
1:30PM – 5:00PM

- I. Introductions and Opening Remarks**
- II. Agenda Review**
- III. Review/Approval of Minutes**
- IV. Committee Tasks and Activities**
 - T-Grid update from Committee (share and revise)
 - Discuss and address formal questions and feedback regarding the DDS Family Satisfaction Survey.
 - Review of compilation of findings and recommendations from recent research.
 - Update on the *Transfer of Knowledge* Symposium.
- V. Other**
- VI. Adjourn**